

**TIMELINE FOR DEVELOPMENT OF THE PROGRESS REPORT OF THE PARTIES (PRP)**  
**(Draft binational Proposal: 9/14/15)**

End Sep 2015	<p>Secretariat provides drafting instructions to annex co-leads, including an annex chapter template and outline to guide development of Annex progress reports and start the drafting process.</p> <p>Secretariat to work closely with the Annex Co-Leads and other subject matter experts responsible for initial drafting of Annex progress reports.</p>
Mid Oct 2015	<p>Secretariat to draft model annex chapter (A4) with A4 support contacts, obtain A4 Co-Leads' and Co-Chairs' input. Share with all Co-Leads.</p> <p>Finalize outline of entire PRP (i.e. key points to guide the drafting under each section).</p>
Sep-Nov 2015	<p>Drafting of PRP:</p> <ul style="list-style-type: none"> <li>• The Secretariat to draft introduction/overview and progress against Article-related commitments.</li> <li>• Annex Co-Leads, with support staff where appropriate, draft annex chapters. Secretariat staff are available to assist.</li> </ul>
Nov 20, 2015	<p>Co-Leads submit chapters or chapter outlines based on annex chapter template – can be in bulleted form but should capture activities/actions aligned to key commitments and/or the annexes' binational priorities for science and action</p> <p>Secretariat assembles first draft for Co-Chair review.</p>
Nov 25, 2015	Preliminary draft outline and pilot annex for the PRP sent in advance of December 2015 GLEC.
Dec 8-9 2015	Secretariat to describe drafting process and progress at GLEC, including presenting draft PRP outline with completed draft model annex, draft text for the introduction and articles, as well as any other draft text completed for the other annexes. Feedback from GLEC members.
Jan - Mar 2016	<p>Continue to complete PRP taking into account GLEC feedback/input and GLEC Co-Chair guidance, including reviewing/revising for consistent format, balance, language etc.</p> <p>Incorporate new information from State of the Lakes Indicators as available.</p>
[March 31 to Apr 15, 2016]	[EC timeline item: Director General review of draft PRP.]
April 2016	Share draft text of report with GLEC <u>members</u> .
May 2016	Receive written feedback from GLEC members and further refine into final draft for GLEC meeting.
Late May/Early June 2016	Final draft PRP ( <i>draft without prejudice</i> ) sent two weeks in advance of June 2016 GLEC.
June 2016	Present final draft report at June GLEC meeting and next steps process/timelines.

July 2, 2015 draft

[June 15 to 30, 2016]	[EC timeline item: ADM approvals.]
June 2016 GLEC to August 2016	Final Agency approval, translation, readying for posting on binational.net.
August 15, 2016	Report <i>“provided to the Public and the Commission before the second Great Lakes Public Forum”</i> . Posted on binational.net; notice of posting through GLIN-announce or other listservs; and transmission note to Commission.
Oct 3-6, 2016	Info from PRP presented at Great Lakes Public Forum.